



FOR OFFICE USE ONLY	
*Holding Point Code: YOR_NW	<input type="text"/>
Requisition number:	<input type="text"/>

High-Risk Respiratory Syncytial Virus (RSV) Vaccine Order Form

SECTION 1 – INSTRUCTIONS FOR HEALTHCARE PROVIDER

1. Complete all mandatory fields (*) – missing information will result in delays to your order
2. Recipient of high-risk publicly-funded vaccine must meet the high-risk eligibility criteria(s)
3. Only one month of high-risk doses will be released at a time to prevent vaccine wastage
4. Orders must include the most current five business days of refrigeration temperature logs
5. Send both pages to avoid delays in processing to vaccineinventory@york.ca or 905-830-0578

SECTION 2 – HEALTHCARE PROVIDER INFORMATION *Holding Point Code: YOR_NW

*Healthcare provider/Practice name			
*Order date (mm/dd/yyyy)		*Number of immunizer(s)	
*Type of practice:	General practice	Hospital	Other:
*Number of fridge(s)	*Type(s) of fridge:	Bar	Domestic Purpose-built
*Contact person		*Phone number	
*Fax	*Email		
Unit number	*Street number	*Street address	
*City/Town	*Postal code		

SECTION 3 – PICK UP LOCATIONS

*Select Pick Up Location – pick up hours may vary. Please visit York.ca/vaccineinventory or call 1-877-464-9675 ext. 74033 for information on pick up times

Newmarket 17150 Yonge Street	Richmond Hill 50 High Tech Road	Georgina 24262 Woodbine Avenue
Vaughan 9060 Jane Street	Markham 4261 Highway 7 East	

SECTION 4 – ACCOUNTABILITY STATEMENT

By submitting this order, I verify on behalf of the practice that the refrigerator storing publicly-funded vaccines, at the location listed above, maintains temperatures between +2.0°C to +8.0°C; meets MOHLTC Vaccine Storage and Handling Protocols and Guidelines; maximum, minimum, and current temperatures are recorded at least twice daily. Furthermore, I verify that no more than one month supply of vaccine is stored at the location listed above; red-dotted and short-dated vaccines are used first; expired vaccines are never administered and are returned as wastage; a review of vaccine inventory and checking for expired vaccines has been completed before placing orders; and all due diligence has been taken to prevent the wastage of publicly-funded vaccines. I understand that I am required to maintain accurate temperature logs that must be kept onsite for a minimum of two years and made accessible to York Region Public Health upon request. Upon vaccine pick-up, I will have the necessary materials for the safe transport of publicly-funded vaccines including properly conditioned hard sided, insulated container, digital temperature monitoring device, and appropriate packaging material.

*Print Name	*Signature	*Date (mm/dd/yyyy)
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Complete and submit pages 1 and 2

